



GOVERNMENT OF BALOCHISTAN
PLANNING & DEVELOPMENT DEPARTMENT
(HEALTH / POPULATION SECTION)

MINUTES OF THE PDWP MEETING HELD ON 13-10-2017 AT 01:00 A.M UNDER THE CHAIRMANSHIP OF ADDITIONAL CHIEF SECRETARY (DEV), P&D DEPARTMENT REGARDING THE POPULATION WELFARE SCHEME

(The following participated in the subject meeting)

P&D Department

1. Mr. Qamar Masood (In Chair)
Additional Chief Secretary (Dev:)
2. Mr. Ghous Bakhsh Marri
Chief Economist
3. Mr. Shah Jahan
Chief of Section (Health & Population Welfare)

Finance Department

Mr. Niaz Ahmed Nichari,
Additional Secretary (Dev:)

Population Welfare Department:

1. Mr. Noor Ul Haq Baloch
Secretary
2. Abdul Latif Kakar
D.G Population Welfare Department

The chair gave a warm welcome note to the participants and invited Chief of Section (Population welfare) to brief the forum on the agenda items of the meeting. The Chief of Section informed the forum that the Population Welfare Department has submitted the PC-I "Population Welfare Program Balochistan" for consideration in PDWP. It was informed that the scheme is reflected in the current year's PSDP 2017-18 at S.No.317 estimated cost of Rs. 875.00 million and allocation of Rs.135.30 million. The Chair directed the Secretary Population Welfare Department to explain the forum regarding the submitted PC-I. The Secretary population Welfare Department informed the forum that the PC-I of the scheme was carefully prepared for strengthening of the Population Welfare Department at District level and provincial level. He further elaborated that PC-I aims to achieve the objectives of Population Welfare Program which include support for administrative infrastructure at the Provincial, District and Tehsil levels, Family planning Information and services through Family Welfare Centers (FWCs), Mobile Service Units (MSUs), Reproductive Health Service Centers, (RHSCs) Social Mobilizers, Health outlets of Health Department and private sector based Medical Practitioners (RMPs). The Program will be supported by an effective Advocacy and Information, Education and Communication (IEC) strategy. The scheme also contains provision for logistical support in the Province.

The Secretary Population Welfare Program has further explained that the Balochistan province has the worst health and family planning indicators contraceptive prevalence rate (CPR) is the lowest 19.5 % women are using any method, while total Fertility Rate (TFR) is very high (4.2 Children per women). The most alarming figure is high Maternal and neonatal mortality in Balochistan. Mortality Rate (MMR) is 785 maternal deaths per 100,000 births and infant mortality rate is 97 deaths per 1000 births in Balochistan. He added that population policy 2017 objectives including achieving universal access to safe to quality RH/FP services by 2020, attaining replacement level fertility by 2040, and enhancing youth empowerment by offering comprehensive reproductive health care, with the rights to knowledge and appropriate services are to be implemented for achieving the below objectives of the PC-1 to address the foregoing low indicators. The objectives are as under:

- i. Increasing the number of contraceptives users from 437, 000 in 2016 to 702, 000 by 2020 and contribute to improvement of the health of women and children.
- ii. Raising the Contraceptive Prevalence Rate (CPR) from 22.5 % in 2016-17 to 33.2. % by 2019-20
- iii. Reducing the Population growth rate from 3.08 percent in 2016-17 to 2.82 percent by end of Plan (2019-2020).
- iv. Reducing Total Fertility Rate (TFR) from 4.2 in 2016-17 to 4.0 births per women by 2019-2020.
- v. Reduce unmet need for family planning from existing level of 31.1% (PDHS 2012-13) to 26.7% by 2020.
- vi. To increase demand and gain support for family planning by involving stakeholders (policymakers, Ulama, community leaders) and other means to promote small family norms.
- vii. To provide quality services for Reproductive Health, Primary Health Care and Family Planning.
- viii. To improve human resource management and development.
- ix. To increase coordination with Health, NGOs, SMC for provision of FP services and sharing of updated information.
- x. To increase social responsibilities, accountability and participation.
- xi. To ensure effective implementation of program at District, Tehsil, UC and village level.
- xii. To empower women of Balochistan by providing employment in the department.

Decision:-

After detailed discussion the PC-I of the scheme was approved at Rs. 875.00 Million with the following cost break up:-

Component/Activity						2017-18		2018-19		2019-20		Total (Rs in Million)
Establishment of 100 New Family Welfare Centres						23.675		81.61		22.41		226.715
S. No.	Designation	BPS	No. of Post	Cost per month	Cost per year	2017-18	2018-19	2019-20	Total			
					No. of FWC	25	25	50	100			
1	2	3	4	5	6	7	8	9	10			
	Salaries											

1	Family Welfare Worker	8	100	0.019	0.228	2.850	11.40 0	22.80 0	37.05 0
2	Family Welfare Assistant (F)	5	100	0.017	0.204	2.550	10.20 0	20.40 0	33.15 0
3	Family Welfare Assistant (M)	5	100	0.017	0.204	2.550	13.26 0	20.65 5	36.46 5
4	Aya	1	100	0.015	0.180	2.250	11.70 0	18.22 5	32.17 5
5	Chokidar	1	100	0.015	0.18	2.25	11.70 0	18.22 5	32.17 5
S. Total:			500			12.45	58.26	100.3 0	171.0 15

Operational Cost

S.No.	Head of Account	Per unit cost	Year	year	Year	Total
1	Rent of Building	0.005	2017-18	2018-19	2019-20	Total
2	Purchase of Machinery Equipment	0.241	0.750	3.000	6.000	9.750
	Purchase of Furniture Fixture	0.100	6.025	12.050	6.025	24.100
3	Training	0.002	2.500	5.000	2.500	10.000
4	Postage/Stationery	0.003	1.500	1.500	3.000	6.000
5	Water/ Gas/Electricity	0.003	0.450	1.800	3.600	5.850
Total: -		0.000	11.225	23.35	21.125	55.7
Total Salary and Non-salary			23.675	81.61	121.43	226.715

Establishment of 20 Family Health Welfare Clinics at DHQs

30.565	53.386	43.475	127.809
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S. No.	Designation	Fixed Pay/ BPS	No of Post per Clinic	Cost per month	Cost per year	2017-18	2018-19	2019-20	Total
					No. of FHWC	5	10	5	20
1	2	3	4	5	6	7	8	9	10
Salaries									
1	LMO(Incentives)	17	1	0.06	0.72	1.875	10.8	14.4	27.45
2	Family Welfare Assistant (Female)	5	1	0.016	0.192	0.480	2.496	3.888	6.864
3	Aya/Helper	2	1	0.015	0.180	0.450	2.340	3.545	6.435
S.Total:			3			2.805	15.636	21.92 5	40.74 9

Operational Cost

S.No.		per Unit Cost	2017-18	2018-19	2019-20	Total
1	Renovation	0.300	1.500	3.000	1.500	6.000

Engaging 300 Khateeb/Imam/Religious Leaders as Partners for fostering positive FP & RH Behaviors	7.590	27.090	40.590	75.270
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S.No.	Designation	Fixed Pay	No. of Post	Cost per month	Cost per year	2017-18	2018-19	2019-20	Total 300
						100	100	100	
1	2	3	4	5	6	7	8	9	10
1	Imam/Khateeb	10000	300	0.010	0.120	6.000	24.000	36.000	66.000
	Sub Total:		300	0.010	0.120	6.000	24.000	36.000	66.000

Operational Cost

S.NO.	Description	Per Unit Cost	2017-18	2018-19	2019-20	Total
1	Cost of Training of 29 Master Trainers (01 for each District)	0.009	0.09	0.09	0.09	0.27
2	Trainings for Imam/Khateeb	0.003	0.3	0.6	0.9	1.8
3	Per Diem for Religious Leaders to attend monthly meetings at District Population Office @ Rs.1000/- per meeting	0.012	1.2	2.4	3.6	7.2
	Sub Total: -	0.000	1.590	3.090	4.590	9.270
	Total Salary and Non-salary	0.000	7.590	27.090	40.590	75.270

5	Engaging 250 Registered Medical Practitioners(RMPs) district level	1.430	2.180	2.180	5.790
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Sr. No.	Description	2017-18	2018-19	2019-20	Total
	No. of Doctors to be engaged	50	100	100	250
1	Training Cost	0.450	0.900	0.900	2.250
7	IEC Material	0.500	0.500	0.500	1.500
11	Monthly meetings	0.180	0.180	0.180	0.540
	Refreshment for meetings/trainings	0.300	0.600	0.600	1.500
	Total	1.430	2.180	2.180	5.790

Strengthening of Districts Offices	54.57	55.95	55.70	166.22
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S. No.	Designation	Fix Pay/ BPS	No. of Post	Cost per month	Cost per year	2017-18	2018-19	2019-20	Total
1	2	3	4	5	6	7	8	9	10

2	Purchase of Machinery Equipment	0.800	4.000	8.000	4.000	16.000
3	Purchase of Furniture Fixture	0.100	0.500	1.000	0.500	2.000
4	Master Trainer	0.000	0.250	0.500	0.250	1.000
5	Training of trainees	0.036	1.180	0.360	0.180	0.720
6	Purchase of Ambulances	4.000	20.000	20.000	8.000	48.000
7	PQL	0.030	0.900	3.600	5.400	9.900
8	Communication/Postage/Stationery	0.050	0.250	0.750	1.000	2.000
9	Others	0.036	0.180	0.540	0.720	1.440
	Total:-		27.76	37.75	21.55	87.06
	Total Salary and Non-salary		30.565	53.386	43.475	127.809

Engaging 500 Community Based Family Planning Workers (CBFPWs)	10.600	45.200	68.600	124.4
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S.No	Description	Fixed Pay	No. of Post	Cost per month	Cost per year	2017-18	2018-19	2019-20	Total
					No.	100	200	200	
1	2	3	4	5	6	7	8	9	10
1	Stipend based Community Based Outreach Worker (CMWs)	10000	500	0.010	0.120	6.000	36.00	60.00	102.00
	S. Total:		500	0.010	0.120	6.000	36.00	60.00	102.00

Operational Cost

S.NO.	Description	per Unit Cost	2017-18	2018-19	2019-20	Total
1	TA / DA for Traveling during Training @ Rs. 2,000/- per CBFPW for 05 days per annum	0.020	2.000	4.00	4.00	10
2	Cost of Sign Boards (once) for new CBFPWs @ Rs.8000/- each	0.008	0.75	1.50	1.50	3.75
3	Cost of Hand Bag, Medicine Box & Overall White Coat (once) for new CBFPWs	0.007	0.65	1.30	1.30	3.25
4	Monthly Review Meetings at DPW Office	0.012	1.200	2.400	1.800	5.400
	Total:-		4.600	9.200	8.600	22.400
	Total Salary and Non-salary	0.000	10.600	45.200	68.600	124.400

Salaries									
1	Data Entry Operator	14	27	0.025	8.100	4.05	8.100	8.100	20.25
S. Total:			27	0.025	8.100	4.05	8.100	8.100	20.25

Operational Cost

S.NO	Description	per Unit Cost	2017-18	2018-19	2019-20	Total	
1.	Purchase of Vehicles	4.000	28.000	40.000	40.000	108.00	
2.	Purchase of Computers/Laptops	0.140	3.780	0.000	0.000	3.780	
3.	Installation of Biometric	0.050	1.000	0.000	0.000	1.000	
4.	Installation of UPS system	0.200	5.40	0.000	0.000	5.40	
5.	Purchase of Furniture Fixture	0.200	5.400	0.000	0.000	5.400	
6.	Training for Officers	0.100	2.000	2.000	2.000	6.000	
7.	Payment PWTI Karachi for Trainings of officers	0.000	0.350	0.450	0.200	1.000	
8.	Internet Charges	0.020	0.540	0.540	0.540	1.620	
9.	Postage/Stationery	0.060	0.810	1.620	1.620	4.050	
10.	POL	0.120	3.240	3.240	3.240	9.720	
Total:-			50.52	47.850	47.600	145.97	
Total Salary and Non-salary			0.000	54.57	55.950	55.700	166.22

Strengthening of DG office for Monitoring and supervision of the Program 11.450 5.900 1.400 19.2

Sr. no	Designation	Fixed Pay equivalent BPS	No. of Post	Cost per month	Cost per year	2017-18	2018-19	2019-20	Total
1	2	3	4	5	6	7	8	9	10
Salaries									
1	Computer operator/Programmer	14	3	0.025	0.300	0.450	0.900	0.900	2.700
S. Total:			3	0.025	0.30	0.45	0.900	0.90	2.7

Operational Cost						
S.NO.		Per Unit Cost	2017-18	2018-19	2019-20	Total
1.	Purchase of IT Systems	0.100	0.300	0.000	0.000	0.300
2.	Purchase of Furniture Fixture	0.200	0.200	0.000	0.000	0.200
3.	Training	0.100	0.500	0.500	0.500	1.500
4.	Purchase of Vehicles	0.000	9.500	4.500	0.000	14.000
	Totals:-		11.00	5.000	0.500	16.50
	Total Salary and Non-salary		11.45	5.300	1.400	19.20

3		15.615	15.615	13.115	44.345	
Revamping of Existing 170 Family Welfare Center (FWC)						
S.NO.	Description	per Unit Cost	2017-18	2018-19	2019-20	Total
1.	Purchase of Equipment/Instruments	0.150	7.500	7.500	7.500	22.500
2.	Purchase of Furniture Fixture	0.100	5.000	5.000	5.000	15.000
	Installation of real time monitoring system	0.050	2.500	2.500	0.000	5.000
3.	Training	0.001	0.300	0.300	0.300	0.900
4.	Cost of Master Trainers	0.000	0.015	0.015	0.015	0.045
5.	Stationery/Refreshment/Others	0.001	0.300	0.300	0.300	0.900
	Total:-		15.615	15.615	13.115	44.345

5		5.260	7.360	6.410	19.030	
Revamping of existing 55 Mobile Service Units (MSU)						
S.NO.		per Unit Cost	2017-18	2018-19	2019-20	Total
1.	Purchase of Equipment/Instruments	0.200	3.000	4.000	4.000	11.000
2.	Purchase of Furniture Fixture	0.100	1.500	2.000	2.000	5.500
3.	Installation of Real Time Monitoring system	0.050	0.500	1.000	0.000	1.500
4.	Training	0.001	0.100	0.200	0.250	0.550

5	Cost of Master Trainers	0.150	0.050	0.050	0.050	0.150
6	Stationery/ Refreshment	0.002	0.110	0.110	0.110	0.330
	Total: -		5.260	7.360	6.410	19.030

Revamping of existing 11 RHS- A Centre 6.150 1.000 8.200

S.NO.		per Unit Cost	2017-18	2018-19	2019-20	Total
2.	Renovation	0.000	00	2.900	00	2.900
3.	Purchase of Machinery Equipment	0.000	00	2.500	00	2.500
4.	Purchase of Furniture Fixture	0.000	0.300	0.000	0.000	0.300
9.	Others	0.050	0.250	0.750	1.000	2.000
	Total:-	0.050	1.05	6.150	1.000	8.200

Strengthening the capacity of existing Regional Training Institute at Quetta for capacity building of field workers 8.460 6.980 0.000 15.443

S.NO.		per Unit Cost	2017-18	2018-19	2019-20	Total
1.	Purchase of Machinery Equipment		0.000	3.980	0.000	3.980
2.	Purchase of Furniture Fixture for Hostels and Conference Room		2.463	3.000	0.000	5.463
3.	Purchase of IT equipment		1.500	0.000	0.000	1.500
4.	renovation of Hostels		2.000	0.000	0.000	2.000
6.	Rehabilitation of Tube Well		2.500	0.000	0.000	2.500
	Total:-		8.463	6.980	0.000	15.443

Establishment of District Recourse Development Centre at 15 district headquarters. 0.000 7.360 0.000 7.360

Sr. No.	Name of Item	Qty.	Per Unit Cost (Rs.)	Total Cost (Rs.)	Total Cost In Million
1	Office Table	1	9,000	9,000.00	0.14
2	Chair (Armed)	1	3,500	3,500	0.052
3	Office Chairs	3	3,500	10,500	0.16
4	Rack for files	1	3,000	3,000	0.05
5	Almira	1	20,000	20,000	0.30
6	Class room chairs	30	3,500	105,000	1.58
7	White board with stand	1	2,000	2,000	0.03

Total				153,000	2.30
Equipment					
Sr. No.	Name of Item	Qty.	Per Unit Cost (Rs.)	Total Cost (Rs.)	Total Cost in Million
1	Multimedia & Screen	1 each	240,000	240,000	3.60
2	Laptops for DRC	1 each	70,000	70,000	1.05
2	Pedestal fans	2	5,400	10,800	0.16
3	Refrigerator	1	50,000	50,000	0.75
Total				370,800	5.56
Grand Total					7.86
Procurement of Contraceptives		2.875	5.590	8.340	16.805
Description of Procurement Package		2017-18	2018-19	2019-20	Total
1		2	3	4	5
Contraceptives		2.875	5.59	8.34	16.805
Procurement of Medicines		1.595	6.450	6.868	14.913
Description of Procurement Package		2017-18	2018-19	2019-20	Total
1		2	3	4	5
Medicines for FWC and FWHC		1.595	6.450	6.868	14.913
Contingencies @0.5% of the project		1.000	1.000	1.000	3.000
		175.295	329.015	370.69	875.000

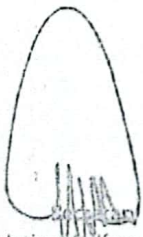
The forum also approved the operational components in phases which are as below:


Programme Districts=29	No. of new Centres to be established	Phase	Establishment of DRC	Establishment of FWHC	No. of CMW (Total 500)			No. of Khateeb (Total no. 300)		
					2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Waziristan	6	III	I		6	12	12	6	6	6
Pishin	3	II	I	II	5	10	10	4	4	4
Killa Abdullah	6	I		I	5	10	10	4	4	4
Nushki	4	II	I	I	5	10	10	4	4	4
Kharezo	3	II	I	II	4	8	8	3	3	3
Nasirabad	3	III	I	III	4	8	8	3	3	3
Jaffarabad	4	III		II	5	10	10	4	4	4
Dera Bugti	2	III			2	4	4	2	2	2
Waran	2	III		III	2	4	4	2	2	2
Zhob	5	I	I	III	4	8	8	4	4	4
Quetta	4	III	I		5	10	10	3	3	3


Asakhal	2	III			2	4	4	3	3	3
Killa Saifullah	3	II		II	3	6	6	4	4	4
Sibi	3	III	I		4	8	8	3	3	3
Kohlu	2	III			2	4	4	2	2	2
Harshan	1	III			2	4	4	2	2	2
Ziarat	3	III	I	III	2	4	4	3	3	3
Khuzdar	5	II	I	II	5	10	10	5	5	5
Awaran	1	III			2	4	4	2	2	2
Mastung	3	II	I	II	3	6	6	4	4	4
Lusbella	3	II	I	I	4	8	8	4	4	4
Panigur	5	I	I	I	4	8	8	4	4	4
Kala	4	III		II	3	6	6	4	4	4
Turbat/Kech	5	II	I	I	5	10	10	4	4	4
Gawadar	3	III		II	4	8	8	3	3	3
Jhal Magsi	2	III		III	2	4	4	2	2	2
Chagai	5	I	I	II	2	4	4	3	3	3
Wasuk	5	I		II	2	4	4	4	4	4
Harani	5	III		II	2	4	4	3	3	3


- The Population welfare Department shall ensure transparency, merit and qualification for all vacancies /posts and follow the criteria for recruitment as laid down in the PC-1.
- The contract employees shall be recruited purely on contract based policy
- The ToRs for hiring CMW /LHWs etc shall be clearly defined which includes their qualification, registration with nursing council and fulfilling the mandatory trainings
- In hiring of buildings on rent shall be transparent and due process of hiring of building by designated committee shall be ensured
- The vehicles shall be procured as per BPPRA rules and guidelines and procurement of vehicles shall be on ex-factory price. The accessories are only allowed for ambulances. The proprietary items shall be procured on BPPRA rule 51(b). The Ambulances shall be advertised as per BPPRA rules. The vehicles shall be multifarious to be also used for transportation of medicine and contraceptives
- The concerned department technical representatives shall be involved in preparation of specifications for equipment / furniture / IT equipments / medicine / contraceptives and any other and he / she shall also be responsible for technical and financial evaluation of all above items and shall be engaged till inspection of supplies
- Khateeb / religious leaders / tribal elders / representatives of community shall be paid stipends instead of salaries
- The Population Welfare Department is responsible to carry out all activities of the project as per PC-1 and submit quarterly progress report and also submit a third party evaluation report in mid of the project
- The PC-4 of the project shall be submitted after completion of the project
- The PWD shall utilize the funds as per approved PC-1 yearly and is responsible to spend public money fairly and honestly.

The meeting ended with vote of thanks to and from the chair.


Population Welfare Department


Additional Chief Secretary (Dev.)
Planning & Development Department


Chief of Section (Health)
Planning & Development Department


Additional Secretary (Dev.)
Finance Department